

**OFFICE USE ONLY**

Responded by: \_\_\_\_\_

Time/Date Received \_\_\_\_\_

\_\_\_\_\_  
Phone\_\_\_\_\_  
Fax\_\_\_\_\_  
Email\_\_\_\_\_  
Online

## Warranty Service Request ACKNOWLEDGEMENT

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Certificate of Occupancy Date: \_\_\_\_\_

Owner(s): \_\_\_\_\_ Contact: \_\_\_\_\_  
(E-mail/Phone/Fax)

Address of Project: \_\_\_\_\_

Greetings:

This is to acknowledge that you're Warranty Service Request Form dated \_\_\_\_\_ has been received in our office on (date) \_\_\_\_\_, at (time) \_\_\_\_\_ by \_\_\_\_\_.  
(E-Mail, Fax, etc...)

We will now contact you soon to set up a time to do service, as per your contact information preference. Please make sure when you schedule the repair, you set aside enough time and be present at time of service. Time of repair could vary depending on service provided. The service representative will explain the length of repair time, when the schedule as been determined.

Thank you for your cooperation and help in completing and servicing your request in a timely manner.

T. Jerulle Construction LLC  
Warranty Department

**Contact:** Online: [www.tjflorida.com/warranty](http://www.tjflorida.com/warranty) this form can be completed online.  
E-Mail: [warranty@tjflorida.com](mailto:warranty@tjflorida.com) Fax: 239-213-1153